

## **KENTUCKY APPLIED BEHAVIOR ANALYST LICENSING BOARD SPECIAL MEETING MINUTES – February 5, 2016**

A special meeting of the Applied Behavior Analyst Licensing Board was held at the Office of Occupations and Professions, 911 Leawood Drive, Frankfort, Kentucky, on February 5, 2016, at 10:00 a.m.

### **MEMBERS PRESENT**

Tammy H. Natof, Chair  
Allan Allday  
Cynthia Blackledge  
Scott Brinkman  
Anne Gregory  
Stephen Foreman, Vice Chair

### **OCCUPATIONS AND PROFESSIONS STAFF**

Lucie Duvall, Board Administrator

### **OTHERS PRESENT**

Dr. Matt Holder, CEO of Lee Specialty Clinic

### **MEMBERS ABSENT**

Stephen Wood

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### **CALL TO ORDER**

Tammy H. Natof, Board Chair called the meeting to order at 10:05 a.m.

### **MINUTES**

A motion was made by Stephen Foreman to approve the minutes of the November 20, 2015 meeting. Motion, seconded by Allan Allday, carried.

### **FINANCIAL REPORTS**

The financial statement for the month ending January 31, 2016 was presented to the Board for review. No further action was required.

The board reviewed correspondence from Susan Ellis, Operations Section Supervisor regarding the board's expenses and allotment increase request. The board agreed to review the allotment increase again in April as advised by Mrs. Ellis. No further action was required.

### **REPORT FROM O&P**

There was no report from O&P.

### **LICENSURE STATUS REPORT**

A Licensure Status Report dated January 21, 2016 was presented to the board for review. The report showed there are currently 129 active licensed Behavior Analysts, 5 active licensed Assistant Behavior Analysts, and 5 Temporary Behavior Analysts. No further action was required.

The board reviewed a list of active licensees with the board and requested the report be sorted by expiration date for future meetings. The board also requested to include inactive and terminated licenses in the report. No further action was required.

## **NEW BUSINESS**

The board reviewed application forms listed on their website and requested four (4) of the old supervision forms be removed from the Supervision link found under the Resource tab. The board also requested the two (2) new supervision forms listed under the Supervision link to also be placed under the Applications and Forms link found under the Resource tab. The board further requested the new updated checklist for applications be replaced on the website. No further action was required.

The board reviewed their laws and regulation booklet and requested an updated booklet to include recent changes in 201 KAR 43:010, 43:020, 43:050, 43.080 and to be replaced on the website with the old laws and regulation booklet. The board administrator agreed to update the booklet with said changes and post to the website. No further action was required.

Mr. Foreman briefly discussed attending the National ABA Conference in March. A motion was made by Mr. Allday to approve to send Mr. Forman to the conference and for the board to pay for his hotel, flight, and registration expenses. Motion, seconded by Cynthia Blackledge, carried.

## **OLD BUSINESS**

The board discussed at length their regulation updates. No further action was required.

## **APPLICATIONS REPORT**

The application committee reviewed six (6) applications for Licensed Behavior Analyst for Elizabeth Bahorik, Kristina Frank-Nix, Dyan Hyman, Erin Moreschi, Threase Stucker, and Allison Van Metter. The board also reviewed two (2) applications for Temporary Behavior Analyst for David Goldman and Stefanie J. Hunter and three (3) renewals for Celese McGinnis (TLBA), Rebecca Click (LBA) and Jennifer Mick (LBA).

The application committee made a recommendation to approve the following applications for Stefanie J. Hunter (TLBA), Dyan Hyman (LBA), Threase Stucker (LBA), and renewals for Rebecca Click (LBA) and Jennifer Mick (LBA).

The application committee made a recommendation to approve the following applications for Erin Moreschi (LBA) and Allison Van Metter (LBA), pending a copy of their official transcripts.

The application committee made a recommendation to defer the following applications for Elizabeth Bahorik (LBA), Kristina Frank-Nix (LBA) and David Goldman (TLBA) pending additional documentation for review with their applications.

The application committee made a recommendation to deny the renewal for Celese McGinnis (TLBA) since temporary licenses are not able to renew.

A motion was made by Mr. Foreman to approve the recommendations of the application committee. Motion, seconded by Mr. Allday, carried.

**APPROVAL OF TRAVEL**

A motion was made by Mr. Foreman to approve travel and per diem for all eligible members attending today's meeting. The motion, seconded by Anne Gregory, carried.

**ADJOURN**

Mr. Foreman made a motion to adjourn at 11:35 p.m., having no further items of discussion. The motion, seconded by Ms. Gregory, carried.

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**Tammy H. Natof, Chair**